

## Preparing for Medicare Secondary Payer Mandatory Reporting

Quick Internet Software Solutions is working to provide enhancements to its Claims Management System to allow the transmission of information for regarding Medicare beneficiaries, known as Medicare Insurer Reporting (MIR) . QISS strives to provide its clients with information to help them understand and implement this reporting through QISS.

### Important Dates

**5/1/2009-6/30-2009:** RREs register with CMS

**7/1/2009-12/31/2009:** Data collection and testing

**1/1/2010:** Quarterly reporting begins

### What are MMSEA and MSP?

In 2007, Congress passed the Medicare, Medicaid and State Children's Health Insurance Program Extension Act (MMSEA). Section 111 of this act mandates Medicare Secondary Payer (MSP) liability insurance (including self-insurance), no-fault insurance, and workers' compensation reporting requirements. Entities responsible for reporting under Section 111 are referred to as Responsible Reporting Entities or RREs.

### Acronyms

**CMS:** Centers for Medicare and Medicaid Services

**COBC:** Coordination of Benefits Contractor

**MIR: Medicare Insurer Reporting**

**RRE:** Responsible Reporting Entity

### Who is the RRE?

An entity that is responsible for reporting to the Centers for Medicare and Medicaid Services (CMS) is referred to as a Responsible Reporting Entity or "RRE". Simply put, the RRE is the entity that funds the losses. The RRE is always solely responsible and accountable for complying with Section 111 data submission requirements. However, an RRE may receive aid from other parties.

### Parties Involved

#### *Responsible Reporting Entity (RRE)*

As stated previously, the RRE is the responsible party for reporting purposes. Upon registration the RRE will receive an RRE ID that will be used throughout the reporting process.

#### *Authorized Representative*

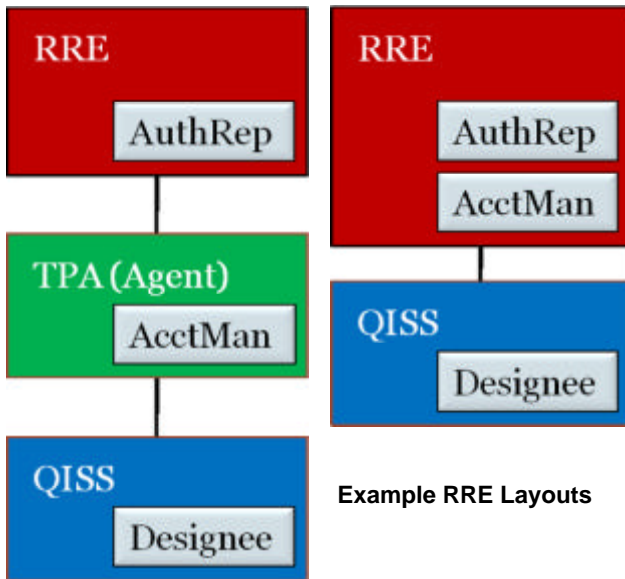
The Authorized Representative is an individual in the RRE who can legally bind the organization to a contract. This person will perform the registration process for the RRE and assign an Account Manager to the account. This person is also the point of contact for CMS for non-compliance notifications.

#### *Account Manager*

The Account Manager controls the administration of an RRE's account. There can be only one Account Manager per RRE ID. This person can work for the RRE or work for a separate company that is consulting for the RRE. As the administrator of the account, this person can change profile information, transmit files, review transmission history, and invite Account Designees to the account.

#### *Account Designee*

An Account Designee assists the Account Manager with reporting. This person can transmit files and review transmission history but cannot edit the RRE profile or invite others to the account. It is the intention of QISS to be an Account Designee for all RRE IDs in situations where QISS will perform the file transmission.



Example RRE Layouts

### Agent

An Agent assists the RRE in its reporting processes. This may be a consulting firm, a data service company, etc. The agent cannot register on behalf of an RRE and communications regarding Medicare recovery are still directed to the RRE and not to the agent.

### Steps to Get Prepared

*Step One: Register with CMS.* If you are an RRE, coordinate with QISS and start the registration process on 5/1/2009. If you are an agent of one or more RREs, communicate with them to initiate the registration process.

*Step Two: Collect Data.* The QISS Claims Management System will provide all of the required fields for reporting. Starting 7/1/2009 you may begin collecting data.

*Step Three: Testing.* Beginning 7/1/2009, you may coordinate with QISS to initiate the testing phase.

*Step Four: Production Filing.* January 1, 2010 marks the beginning of mandatory production transmissions.

### The Role of QISS

- Provide the necessary fields for the data collection.
- Transmit data to the COBC.
- Retrieve response files from the COBC.
- Provide assistance to our clients to help them understand the requirements and process.

### QISS User Responsibilities

- Abide by any applicable Medicare regulations and procedures.
- Determine a claimant's Medicare eligibility.
- Designate a claimant in QISS/CMS as reportable.
- Provide information and assistance to the RRE when acting as their agent.
- Manage account information with Medicare CMS.
- Reconcile response files from COBC.

### RREs Not Using QISS To Transmit

In some cases QISS's clients may work in connection with an RRE that wishes to transmit their own information to the COBC. In these cases QISS must be made aware of the RRE's desire in plenty of time to implement procedures to satisfy the RRE's request.

### More Information

Additional information about the rules, regulations, and proceedings for Mandatory Insurer Reporting can be found at the official website: <http://www.cms.hhs.gov/MandatoryInsRep>. QISS is also available to answer questions you may have regarding reporting or data collection requirements. Submit questions to [mssupport@eqiss.com](mailto:mssupport@eqiss.com).